

Name:

Date:

Session Checklist

- Confirm your shift and session location
- Ensure you have the permit accessible
- Bring equipment
- Arrive early for your first class
- Safety check – note anything unsafe and plan accordingly
- Set-up equipment
- Review session plan with co-coach
- Run through session plan with GoPlayers!
- Ensure Stickers are handed out at the end of the session
- Pack up equipment
- Send in session report to Program Coordinator

List anyone not in attendance:

Name(s)	Session

How did the session go?

Incident Report

Location:	
Time:	
Incident type: <i>highlight all that apply</i>	First Aid/Injury Facility or Field Equipment Parent/Participant related (ie. Bullying, not following policies, etc) Other
Incident Details (<i>how the incident happened, factors leading to the event, what took place, actions taken by you in follow up. Be specific as possible</i>):	
Were Police/Ambulance/external parties called?	